

SCHOOL COMMITTEE MINUTES

MONDAY, JULY 11, 2005

Kristen Evans, Chair
James Canavan, Vice Chair – arrived at 7:18 p.m.
Kevin Richardson, Secretary
Catherine Bowes, Member
Jack Wholey, Member – arrived at 7:05 p.m.

Paula Delaney, Superintendent of Schools
William Hurst, Chief Business and Financial Officer
Maureen Robishaw, Secretary to the Superintendent

- 1.0 Call to Order
Chair called the meeting to order at 7:00 p.m. at the Memorial Middle School, 81 Central Avenue, with the Salute to the Flag.
- 2.0 Approval of Agenda
Motion: Catherine Bowes **Second:** Kevin Richardson
Moved to approve the School Committee agenda as presented.
Vote: 3-0-0
- 3.0 Input from Public on Agenda Items
None
- 4.0 Student Representative Report
None
- 5.0 Hull Teacher Association Representative's Report
None
- 6.0 Approval of Minutes
Motion: Kevin Richardson **Second:** Catherine Bowes
Moved to approve the June 20, 2005 School Committee minutes as presented
Vote: 3-0-0
Motion: Catherine Bowes **Second:** Kevin Richardson
Moved to approve the July 6, 2005 School Committee Executive Session minutes as presented.
Vote: 3-0-0
- 7.0 Business Items – Superintendent
7.1 Update on Two Principal Searches
Dr. Delaney stated that twenty-six Memorial Middle School Principal resumes had been received. The Screening Committee has done a paper screening on the candidates and nine to eleven candidates will be interviewed.

The Screening Committee for the High School Principal interviewed three candidates on July 11th and will be interviewing three additional candidates on July 18th. Mr. Robert Neely, Interim Principal, has agreed to remain at Hull High School until a principal for the high school has been selected.

7.2 Technology

Judi Saide, MIS Director, presented the following overview of Hull High School Technology:

- Technology renovation was complete as of June 2005;
- New tower for Channel 22;
- Two editing suites for the TV production courses;
- Additional Computer Lab with 25 computers, Smart Board, LCD projector and network laser printers;
- CAD Lab with 17 computers, network laser printer and large plotter all for the ITE program.
- Computers and printers for WAVE Publishing;
- Additional cabling in the music lab;
- Auditorium cabled for video and sound;
- Live broadcast Channel 22 capability;
- In-house video system;
- TV studio and control room;
- Portable sound system; MacIntosh music lab with two editing suites;
- Library Media Center with 18 computers, scanner and network printer;
- Business computer lab with 25 computers and network laser printer;
- WAVE Publishing with 9 computers and networked color copier and printer;
- Teacher computer and printer in every classroom;
- Portable wireless 10 laptop cart with laser printer;
- 2 portable Smart Boards with LCD projectors;
- Digital phone system with voice mail.

School Committee discussed the following:

- Professional development;
- Smart Boards;
- More production on Channel 22;
- Maintenance.

Ms. Saide requested to come back to a School Committee meeting for ideas on what School Committee wants to see on Channel 22.

School Committee requested Judi Saide to put together a depreciation / replacement plan on technology items for budgeting purposes.

School Committee and Superintendent commended Judi Saide for her presentation.

7.3 Staffing for 2005 – 2006

Dr. Delaney gave the following update on 2005 – 2005 staffing:

- Eleven staff members have resigned;
- Five staff members have retired;
- Positions have been posted and advertised in the newspapers;

- Candidates are being interviewed for positions.

School Committee discussed the following:

- Exit interviews;
- District-wide Attendance Officer;
- Student Attendance;
- Interview process
- Certifications.

7.4 Recognition

Dr. Delaney recognized Lorraine Kelly, High School Chemistry Teacher, for being awarded a Lyman Newell Grant for the 67th NEACT Summer Conference on *Teaching Chemistry Using Inquiry Approaches*.

8.0 New Business None

9.0 Old Business Items

Catherine Bowes gave the following timetable on the Jacobs School Building Project:

- Jacobs School bid process begins August 2005;
- Phase I will begin December 2005;
- Phase I includes the new addition to the Jacobs School;
- Phase I will be a 14 month project;
- Phase II will begin February 2007;
- Phase II includes the renovation of the existing building;
- Phase II will be completed November 2007;
- Next School Building Committee is scheduled for July 14 and July 28.

James Canavan asked if the Jacobs School Community issues have been addressed. Dr. Delaney responded that this issue will be discussed as the Board of Selectmen meeting on Tuesday, July 12.

Jack Wholey asked about Attorney James Lampke's response regarding the fundraising issue. Mr. Wholey stated that many groups are using the Hull High School name for fundraisers and are not being held accountable. Kristen Evans respond that Attorney Lampke is looking into this issue and will get back to School Committee.

James Canavan requested that any school-sanctioned group provide School Committee with an accounting of their funds within thirty days. Dr. Delaney stated that Art Flavin, Town Treasurer, is looking into this and is working on a system that will include all accounts going through Town Hall.

Kristen Evans directed the Superintendent that the only item on the August School Committee agenda will be the fundraising issue. She requested that Attorney Lampke, Art Flavin, principals and all groups involved with fundraising be invited to the August School Committee meeting. At that meeting all questions can be answered, a School Committee policy will be discussed and everyone involved with fundraising will be following the same procedure. Kevin Richardson requested that a directive be sent to principals, all groups involved, and coaches about the upcoming meeting.

10.0 School Committee Policy Issues

Motion: Kristen Evans **Second:** James Canavan

Moved to approve Policy BDA School Committee Organizational Meeting for third reading / adoption.

Vote: 5-0-0

Motion: Catherine Bowes **Second:** James Canavan

Moved to approve the following policies for third reading / adoption:

Policy FA – Facilities Development Goals

- Add the word *be* before the word constructed in line one of #5.

Policy FB – Facilities Planning

Policy FCB – Retirement of Facilities

Policy FEA – Educational Specifications for Construction

Policy FEE – Site Acquisition Procedure

Policy FF – Naming New Facilities

Vote: 5-0-0

Policy BEDD – Rules of Order

Postponed until the next School Committee meeting.

Policy IKF – Graduation Requirements

School Committee requested Maggie Ollerhead, Policy Coordinator, to meld the following wording from NSBA sample policy into Policy IKF:

- A student who is within one semester credit of meeting graduation requirements at the end of the school year will be permitted to participate in the graduation ceremonies with his/her class if he/she has made arrangements to complete the credit. His/her diploma will be awarded when the requirement has been met.
- Additional exceptions may be approved by the Board in unusual circumstances, upon recommendation of the school administration.
- The school administration shall notify all students of the requirements and obligations that must be met in order to participate in the graduation exercises. Individual students who are not or may not be eligible to participate in the graduation ceremonies, and their parents(s) / guardian(s), shall be notified by certified mail no later than two (2) weeks after completion of the first semester of their senior year.

Mr. Wholey stated that according to MGL (no law stated) that when a student quits school the Superintendent should notify School Committee. Kevin Richardson noted that he thought the law stated that the Superintendent only needed to notify the Department of Education, but he was not sure.

Motion: Kevin Richardson **Second:** Catherine Bowes

Moved that when a MGL is cited that the specific MGL and the Section of the law must be given.

Vote: 5-0-0

11.0 Approval of Warrants

Jack Wholey requested more time to look at warrants. Kristen Evans responded that Mr. Wholey could go to the Superintendent's Office to look at the warrants before the meeting or he could come to the School Committee early. Warrants were circulated and signed.

12.0 Correspondence to and Comments from School Committee Members

Jack Wholey read the information he had requested from Dr. Delaney regarding students residing in Hull and attending vocational schools, private schools, charter schools, parochial schools or students that withdrew. Mr. Wholey stated that this is information that should be given to the public. Dr. Delaney noted that this information is on the Department of Education Website.

Dr. Delaney read a statement regarding Mr. Wholey (copy attached) asking School Committee for guidance and recommendations.

Jack Wholey stated that according to the Superintendent's contract School Committee should have begun her evaluation process on May 15th. Her evaluation was done well before that date. Kristen Evans responded that Christopher Shipps, the then Chair of the School Committee, conferred with Attorney Lampke, Dr. Delaney and School Committee Members and it was his right to negotiate an agreement that her evaluation be done prior to May 15 for the sole purpose that it would be in the best interest of the Superintendent and of the Committee who worked with her for the entire year. Jack Wholey and Kevin Richardson will have the same opportunity next year and the year after to evaluate the Superintendent. However, an amendment should have been put in her contract. School Committee has the right to negotiate Dr. Delaney's contract as long as all Committee members and the Superintendent were in agreement. An amendment will be attached to Dr. Delaney's contract.

13.0 Executive Session

Motion: Kristen Evans

Second: Catherine Bowes

Moved to go into Executive Session at 8:35 p.m. for the purpose of discussing litigation and not to come back into Executive Session.

Roll Call Vote: Catherine Bowes, James Canavan, Kristen Evans, Jack Wholey, and Kevin Richardson.